

Soumettre les mises à jour sur le site BASEC

- Préparer les fichiers des documents (Format word de préférence)
 - Pour les projets avec consentement des participant, il faut au moins le protocole d'étude mis à jour, et les feuilles d'information et de consentement
 - Si vous avez l'intention de demander une exemption de consentement, dans le cas d'études sur données ou échantillons déjà existants, consultez [l'art 34 LRH](#) et l'article [39 ORH](#), ainsi que la diapositive suivante
- RDV sur le site <https://submissions.swissethics.ch/en/>
- Marche à suivre sur le site en 3 étapes seulement :
 - créer votre identifiant
 - Répondre aux questions et télécharger les documents
 - renseignez vos coordonnées

Renseignements demandés en cas d'exemption de consentement: un exemple

Questions on BASEC screen 3

1. Reasons why it is impossible or disproportionately difficult to obtain consent / to provide information on the right to dissent or reasons why this would impose an undue burden on the persons concerned.
2. How does the interest of research outweighs the interest of the persons concerned in deciding on the further use of his or her biological material and data?
3. A short description of the purpose for which further use may be made of the samples and/or health related data ([Art. 39a HRO](#))
4. Description of the samples, and/or health related data. See [Art. 39b HRO](#)
5. Description of the group of persons who are entitled to pass on samples or data ([Art. 39c HRO](#))
6. Designate the person who is entitled to receive samples or data, and who is responsible for data protection
7. How long will the data and/or samples be stored?

Example of a possible answer

1. *This is a study using stored biopsies of patients with lung cancer, from 2000 to 2010. Most, if not all of them are deceased.*
2. *Although the biopsy donors will not profit from this study), we are confident that this study will improve lung cancer diagnostics in the future*
3. *We plan to screen biopsy material from confirmed lung cancer patients for biochemical and genetic markers with prognostic significance*
4. *Biopsy material and medical data from patients of the University hospital X who have had a diagnosis of lung cancer between 2000 and 2010*
5. *The attending physicians and personal involved in the institutes of pneumology and pathology of the University hospital X*
6. *The Project Leader, Dr. Dupont*
7. *The copies of the data from the patient files will be destroyed after publication of our paper.*

Support

- [Submission FAQ](#)
(continuously updated)
- [Support Request Form](#)
(for technical questions and clarification of responsibility)
- [swissethics homepage](#)

Tools

- [abbreviations & acronyms](#)
- [glossary](#) (DE, FR, IT)
- [case studies](#) (DE, FR, IT)
- [categoriser \(wizard\)](#) (DE, FR, IT)

Links to Websites of Swiss ECs

- [EKNZ](#)
- [EC Bern](#)
- [EC Geneva](#)
- [EC St. Gallen](#)
- [EC Thurgau](#)

IDENTIFICATION

SIGN IN VIA MY SWISSETHICS USER ACCOUNT

If you already have a swissethics user account, enter your email address and password below.

Email:

Password: ([Lost password?](#))

Login

FIRST LOGIN

Create a user account in order to submit an application.

Email:

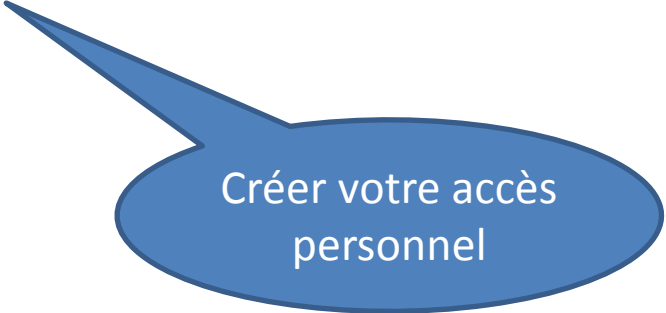
This field is required.

Password:

This field is required.

Confirm password:

Create my swissethics user account



Créer votre accès personnel

<https://submissions.swissethics.ch/en/>

HOME

SUBMIT AN APPLICATION

MY ACCOUNT

LOGOUT

MY SWISSETHICS USER ACCOUNT

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MY PROJECTS

[Manage my applications](#)
[Submit a new application](#)

-  [Manage my personal data](#)
-  [Change my password](#)
-  [Delete my account](#)

Cliquer ici

<https://submissions.swissethics.ch/en/>

Support

- [Submission FAQ](#)
(continuously updated)
- [Support Request Form](#)
(for technical and general questions)
- [Clarification of responsibility](#)
("Zuständigkeitsabklärung", "Clarifications des compétences", "Esame della competenza")

Contacts

for questions regarding your submission,
links to websites of the ECs:

- [EKNZ](#)
- [EC Bern](#)
- [EC Geneva](#)
- [EKOS](#)
- [EC Ticino](#)
- [EC Vaud](#)
- [EC Zürich](#)

Contact swissethics:

- info@swissethics.ch
- [swissethics homepage](#)

Tools

- [abbreviations & acronyms](#)
- [glossary \(DE, FR, IT\)](#)

FORM(S) AVAILABLE

Below you will find the form(s) available for the submission of your application. Click on the "Submit an application" button to start the procedure.

RESEARCH PROJECT APPLICATION FORM

Please use this form for new projects.

To update a project sent through this form, please go to *My Account--> Manage my applications* (see also [this help-article](#)).

[Submit an application](#)

PRE-BASEC RESEARCH PROJECT

Please use this form for updates and amendments to projects that were initially submitted outside of the online submission system (BASEC).

After the first submitted update, please always update the project through the form in your account: go to *My Account--> Manage my applications* ([see also this help-article](#)).

[Submit an application](#)

[Cliquer ici](#)

SAFETY NOTIFICATION AND REPORTING

Please use this form to submit safety reports (SAEs, SEs, SUSARs, ASR/DSURs, ...) and for the notification of immediate safety and protective measures.

If the research project is double-blind the owner of the safety form must be authorized to see the treatment assignment (see [this help-article](#) for an explanation on the roles and responsibilities of the owner of the safety form).

After the first submission of a safety report, use the form in your account (go to *My Account--> Manage my applications*) to submit further safety reports. Do not open a new safety form if your project has already one.

[Submit an application](#)

CLARIFICATION OF RESPONSIBILITY / SUPPORT REQUEST

Use this form for jurisdictional inquiries ("Zuständigkeitsabklärungen", "Clarification des compétences", "Esame della competenza") and for support-questions.

[Submit an application](#)

Compléter votre
adresse

Street Address *

255 remaining characters

Zip Code *

City *

Email *

Telephone *

(Please include the country prefix. E.g.: +41...)

File Uploads

The upload of the Synopsis is required. You may add any other documents that help the EC for the clarification of responsibility.

Synopsis of the study plan *

It's preferred but not mandatory to use the following template for the synopsis. Please write in English or the language of the (Lead) Ethics Committee.

Template (.docx): [DE](#), [FR](#), [EN](#), [IT](#)

 Upload
Parcourir...

Other documents

[add a document](#) Upload

Comment

* Required field

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VALIDER VOTRE DEMANDE

Validate and send

Télécharger le
fichier

Voir aussi :

- **Submissions concerning old multi-centric projects (pre-BASEC)?**
- http://swissethics.ch/basec_frontend_faq/knowledgebase.php?article=18