



## DOCUMENTS FOR REGISTRATION IN COMPULSORY PUBLIC EDUCATION IN GENEVA

### Mandatory Documents

- Official identity document of the child  
*identity card (front and back) or passport or residence permit/legitimation card*
- Official identity document of each holder of parental authority  
*identity card (front and back) or passport or residence permit/legitimation card*
- Proof of the child's health insurance coverage  
*certificate from the health insurance provider or valid insurance policy*
- Residence certificates issued by the office cantonal de la population et des migrations (OCPM) for the child **and** at least one holder of parental authority living with the child  
<https://www.ge.ch/obtenir-attestation-ocpm>  
*or the latest voting card, if applicable*
- Complete and signed lease agreement, extract from the land register, or deed of purchase
- Most recent invoice or proof of move in registration from the Services Industriels de Genève (SIG)

### Additional Documents

- School reports from the last two years (current year and previous year)

### Special Situations

#### In case of separation, divorce, or specific family situation

- Court decision regarding parental authority and/or child custody  
*or, if applicable, parental agreement establishing the child's actual place of residence*

#### In case of subletting or staying with a third party

- Copy at the OCPM AL form and supporting documents (copy of the main lease, identity document of the landlord, identity document of the subtenant)  
<https://www.ge.ch/annoncer-changement-adresse-geneve/annoncer-entree-sous-locataire>

### Important Information

The enrollment request can only be processed once a complete file has been received.

The domicile corresponds to the child's actual, effective, and permanent place of residence.

The school authority reserves the right to request additional supporting documents at any time to verify compliance with admission requirements.

Any false declaration of domicile or inaccurate information may result in the termination of schooling as well as administrative and legal consequences.

#### For further information

<https://www.ge.ch/inscrire-mon-enfant-ecole-primaire> (EP)

<https://www.ge.ch/inscrire-mon-enfant-au-cycle-orientation> (CO)